

MARKET OVERTON and SOMERBY SURGERIES PPG MEETING 28 September 2015

Attending:

Elizabeth Bell
Miriam Bird
Rosemary Jameson Chair/Secretary
Jean Johnson
Ian Razzell
Claire Southerington

Minutes from our meeting of 5 August were reviewed and discussed as follows:-

Wording for announcement of PPG, to go into local publications

IR will forward to **RJ** the wording that was used by Oakham as a template.

All members to work on a version of the wording, circulate by email before the next meeting so that action can be taken as soon as possible.

The Practice will facilitate an email to as many patients as possible, slips will be produced and made available in the surgeries, and details published in the various local parish magazines.

All members to look for contact details for the parish magazines applicable to the catchment areas of the two surgeries.

Additional existing, and potential, services provided by the Practice and by independent businesses within the Practice, were discussed. A future newsletter to patients will highlight this area and also ask for feedback about services that could be both useful and sustainable. Newsletter to follow up from the Introduction of the PPG, in a timely fashion.

Posters for the surgery noticeboards and other public areas were approved and distributed to all members to display wherever suitable. A pdf files has also been circulated.

IR agreed that the PPG Noticeboard in Martket Overton surgery could be repositioned adjacent to the dispensary hatch where it may gain more attention.

There will be an area on the new Practice website for PPG information, publication of the Minutes of the meetings, and recruitment of new members.

Practice to produce slips for patients to complete with their email contact, if they wish to do so. This will facilitate cost effective and timely sending of information. It will be made clear that the PPG will not have direct access to the email addresses – or any other information - of patients at any time.

Any email is to be sent from a 'Do Not Reply' email address so that the surgery staff are not overwhelmed with unnecessary emailed responses.

An explanation of the weekend cover at Oakham Memorial Hospital

CS provided copies of a very useful booklet detailing all of the cover provided by the various agencies over a 7 day period. This covers a wide geographic area and provides all of the cover under You Local Urgent Care Services.

Forward Planning

RJ said that the poor state of the car park at Market Overton needed attention and **IR** was able to report that repair work and re-surfacing had just been signed off, following agreement with the Cricket Club, who own the land.

The attention of the PPG will now focus on the long term goal of setting up a series of awareness days next year on specialist subjects e.g. Dementia. These could take the form of a small exhibition comprising of industry professionals or a lecture based meeting with a Speaker followed by a Q&A - probably a mixture of both. A small amount of expense in relation to these events could be met, by prior arrangement, by the Practice.

Date of next meeting:

An emailed request from Pat Fynn for an evening meeting was noted, but all attending preferred, for the moment, to keep the present arrangement.

Wednesday October 28th has been provisionally set for the next meeting at 2 p.m. The Old Smithy, Langham Lane, Burley, Oakham, LE15 7TB

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